**Health & Safety Protocols**

**Covid 19 Response**

**Panorama School of Dance**

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 **2021/2022 Dance Season**

The Health and Safety of our dancers has always been our #1 priority and although circumstances have changed that fact has not. We believe we have an opportunity to provide a safe space for dance for the 2021/2022 season. It is our responsibility to provide you with this opportunity.

Before each dance lesson staff and students should do a self-health check to insure that they are feeling healthy. Anyone experiencing symptoms should stay home and monitor.

**Mask Policy**

**Primary goal: to add an additional layer of safety**

For the start of our Dance Season, we will be following the BC School Plan regarding masks.

* Staff and Visitors must always wear a mask (common areas and workspaces)
* Dancers Grade 4 (school age) and older must always wear a mask except for water & breath breaks
* Dancers Grade 3 (school age) and younger must wear a mask for entering and exiting. Masks are strongly recommended for dancing.

**PRIOR TO CLASS**

**Primary goal: prevent anyone ill from being in our space**

1. Teachers and staff will complete a self-health screen upon arrival for their shift
2. We will have a solid substitute list at hand to ensure proper coverage in case of illness. If a substitute is not found in time, we will notify all families VIA EMAIL by 2:00pm and we will arrange to provide a make-up class option.
3. Students are asked to stay home if they are not feeling well. If a student becomes unwell during a class, they will be asked to call home immediately and will wait in lobby for their ride.
4. Staff members will adhere to any travel guideline and quarantine measures put out by the Government of British Columbia and/or the Government of Canada throughout the dance year.
5. We will limit the amount of traffic entering the building. Waiting rooms and changing rooms will be closed. Please try communicating to the office through email and phone first before needing to be seen in person.
6. Dance store hours will be limited to certain times and days and by appointment.
7. Appropriate signage is outside and throughout the inside of our buildings. These are all from Work Safe BC.

-how to properly wash hands

-do not enter if you are experiencing the following symptoms

-how to sneeze and cough properly

1. Class sizes are reduced so that dancers can maintain distance from one another.

**ARRIVAL**

**Primary goals: social distancing and hand hygiene**

1. Dancers can be dropped off and picked up at the same doors as last year but students in STUDIO A & STUDIO B (at Ridge) may use the front OR back doors.
2. Students are asked to only bring a small bag of personal belongings into class
3. Classes will be in the same studio room for the whole year as much as possible
4. We understand that there is limited parking available at both studios, so we are requesting that whenever possible, please consider parking outside the parking lot and walk to pick up your child.
5. Students will be required to hand sanitize upon entry

**DANCE TIME**

**Primary goal: provide space for safe dance instruction**

1. We have limited class sizes in all our spaces in relation to the size of the room.
2. Within each studio room there will be a designated spot for each dancer to leave their belongings and outside shoes
3. In the classroom, dancers will be spread out and given ample space to dance
4. There will always be hand sanitizer and tissues available in each studio space
5. Dancers are encouraged to bring a water bottle to class already filled with water
6. Face coverings will be worn by all staff at Panorama
7. Props will be used by one class at a time and will not be shared within a class
8. Teachers will wipe down all barres, handles and surfaces with appropriate cleaning elements in between each class and at the end of their shift.
9. Floors will be cleaned at the end of each shift
10. Door handles, and any other frequently/potentially touched surfaces will be cleaned throughout the shift by teachers and office staff. This includes the bathrooms.
11. Rooms will be ventilated with doors and windows open as much as possible

**AFTER CLASS**

**Primary goal: social distancing**

1. Dancers will be instructed to sanitize their hands, pick up their belongings and line up at their exit door.
2. Parents and Guardians will wait for their dancer outside their designated ‘pick up’ door (same as drop off)
3. Dancers will leave one by one

**Common Areas**

**Primary goal: limit any interaction in these areas**

1. Staff are not to congregate in any area. IF any communication needs to happen between one staff member and another, masks and social distancing are mandatory
2. Office is limited to 3 people at a time. There is plexiglass between admin and clients
3. Lobbies and waiting areas are closed
4. Change rooms are open in a limited capacity
5. Store is open but limited to one customer at a time and an appointment is encouraged

**Education and Information**

1. All our dance families and staff were given this document at the beginning of the Dance Season and will be sent this updated version when protocols change
2. We update our website frequently with new safety policies
3. We have regular staff check ins and reminders sent out via email and zoom meetings to make sure everyone is still adhering to the guidelines and to see if they need any additional support.
4. We have an active social media platform where we continue to spread our safety procedures
5. Prior to Covid we had a Health and Safety Director in place. They have taken lead in this endeavour.
6. Office staff work from home when appropriate
7. We have all contact information for Fraser Health and will follow the appropriate procedures if we have an exposure event.
8. We have COVID-19 Health and Safety binders in each office with our plan and the Work Safe checklist

**Cleaning and Sanitizing**

1. We have wall mounted hand sanitizers throughout the buildings with each room having additional bottles.
2. Gloves, waste disposals, masks, tissues in each studio
3. We use Lysol wipes for all surfaces and 70% alcohol hand sanitizer
4. Floors are cleaned with a safe and effective cleaner with mop at the end of the shift
5. Bathrooms always have soap and paper towels
6. A “Covid cleaner” is assigned each shift to complete additional wipe down of common surfaces throughout the building (door handles, bathroom faucets, stair railings)
7. A full cleaning of the facilities happens every 2 weeks by professional cleaners

Thank you for your patience and understanding as we create a safe place for our dancers. We have their best interests at heart and want them to follow their dreams in a healthy and inspiring way.

**Miss Carly Cohen**

**Health & Safety Director, Panorama School of Dance**